

STEPS IN CONDUCTING
**STRATEGY AND
OPERATIONS REVIEW**

1. Fill-up the Strategy Review Template with the following:

- PERSPECTIVE:
- OBJECTIVE:
- MEASURE:



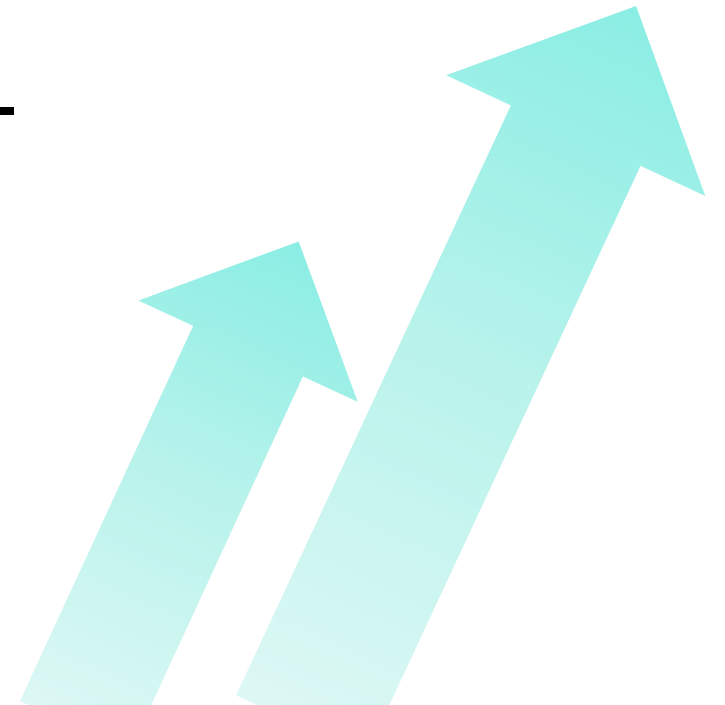
Fill-up the Operations Review Template with the following:

- OBJECTIVE: (Crime Prevention or Crime Solution)
- PRIMARY DRIVER:
- SECONDARY DRIVER:
- MEASURE:




2. Fill-up the Strategy/Operations Matrix of your 2012 Target and Accomplishment;

3. Get the variance (Target – Accomp = Variance);



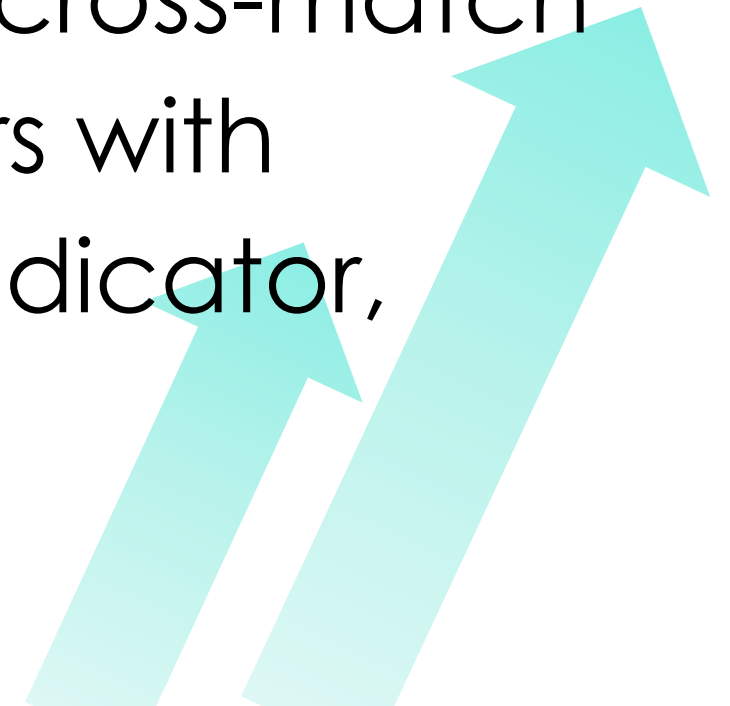
4. For zero (0) or (+) variance, **identify and list down the key success factors** contributing to the accomplishment of your target;

5. For (-) variance **identify and list down the factors/barriers** that prevented the accomplishment of your target;



6. Analyze key success factors and/or barriers

by cross-matching it with the Objective, Measure, Target and Initiatives (OMTI); For Operations Review (Dashboard), cross-match key success factors and/or barriers with Secondary Driver, Performance Indicator, Target, Activities (SD, PI, T, A);



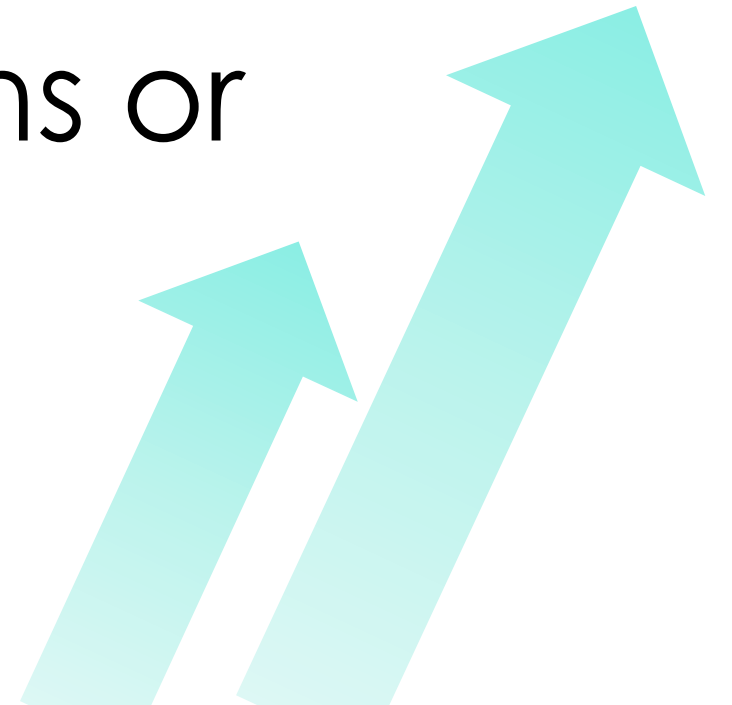
7. Identify the gaps, if there are any, with the OMTI (Scorecard) or SD,PI,T,A (Dashboard), respectively;

8. List down the gap/s;



9. Based on the detected gaps,
identify your intervention;

10. **Incorporate in the Scorecard or Dashboard** your corrections or intervention.



GOAL:

Update the Scorecard in order to bring the organization closer to the attainment of its VISION.

Update the Dashboard to truly contribute in the attainment of the strategic objectives in the Scorecard.



SAMPLE GAPS and INTERVENTIONS



1. INITIATIVES are not sufficient to attain the OBJECTIVE.

INTERVENTION/S: Add a new Initiative (specify what initiative you intend to add)

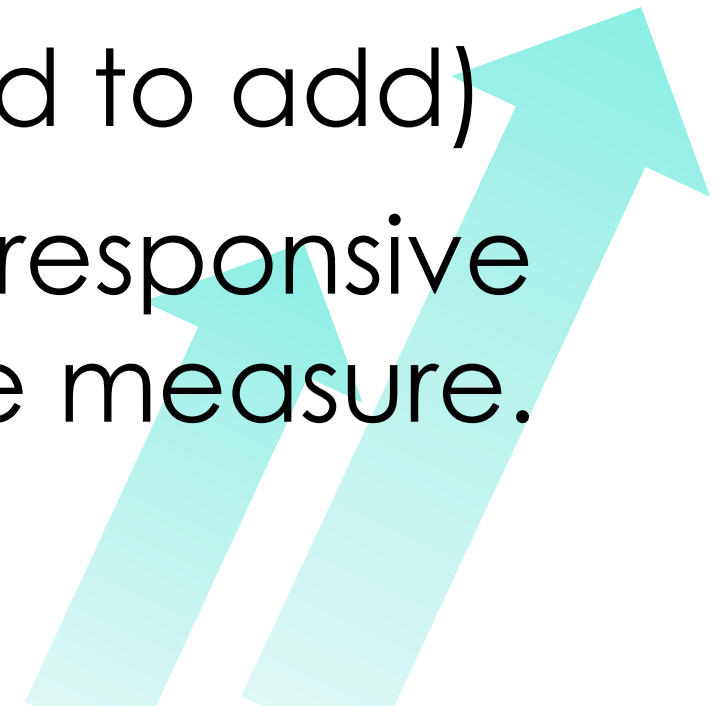
If initiatives are not responsive, change the initiatives.



2. MEASURE is insufficient to gauge the progress or quantify progress towards the accomplishment of objective.

INTERVENTION/S: Add a new measure (specify the measure you intend to add)

If measure is irrelevant or not responsive to the process shift, change the measure.



3. Under or over TARGET setting/ unrealistic target set.

INTERVENTION/S: Adjust the target based on resources available and other factors previously identified.



4. ACTIVITIES:

- If *lacking of activities is necessary to accomplish the secondary driver*, **add** the needed activities.
- If *activities are not responsive to the attainment of the objective*, **remove/delete** irrelevant activities.



Thank you!

